

2018-19



**K. R. MANGALAM UNIVERSITY**

THE COMPLETE WORLD OF EDUCATION

Ref No. KRMU/SJMC/Even/2019/0019

Date: 25/04/2019

**CIRCULAR**

**SUBJECT: Workshop on Developing Leadership and Motivational Skills**

It is hereby informed to all the students of SJMC that **Workshop on Developing Leadership and Motivational Skills** is scheduled for 30 April 2019, 9.30am onwards. It is mandatory for all the students of SJMC to attend.

  
Event Coordinator  
SJMC, KRMU

  
Registrar  
K.R. Mangalam University  
Sohna Road, Gurugram, (Haryana)

# Workshop on Developing Leadership and Motivational Skills

School of Journalism and Mass Communication organized a lecture on "Developing Leadership and Motivational Skills" by Ms. Manju Ranjan, Director and Training consultant at "Wide Horizon" on 30 April 2019. With training experience of more than twenty years, Ms. Manju Ranjan specializes in "Train the Trainer" workshop. Ms. Ranjan is supporting National Skill Development Initiatives PAN India as Master trainer, Content Partner and working on national and international assessments Projects.

Ms. Ranjan motivated the students and worked on enhancing the confidence of those aspiring to achieve their career goals. She highlighted the importance of Communication Skills which include cooperation, problem-solving and listening skills. In addition, students learned how to deal with conflict situations. She also discussed the important interview Skills and Entrepreneurial Skills that a budding media person must possess along with personal development which is a lifelong process. It is a way for people to assess their skills and qualities, consider their aims in life and set goals in order to realize and maximize their potential. It was a highly motivating and learning experience for students.



Registrar

K.B. Mangalam University

Sohna Road, Gurugram, (Haryana)



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# **SCHOOL OF JOURNALISM AND MASS COMMUNICATION**

**Organize  
Workshop on**

# **DEVELOPING LEADERSHIP AND MOTIVATIONAL SKILLS**

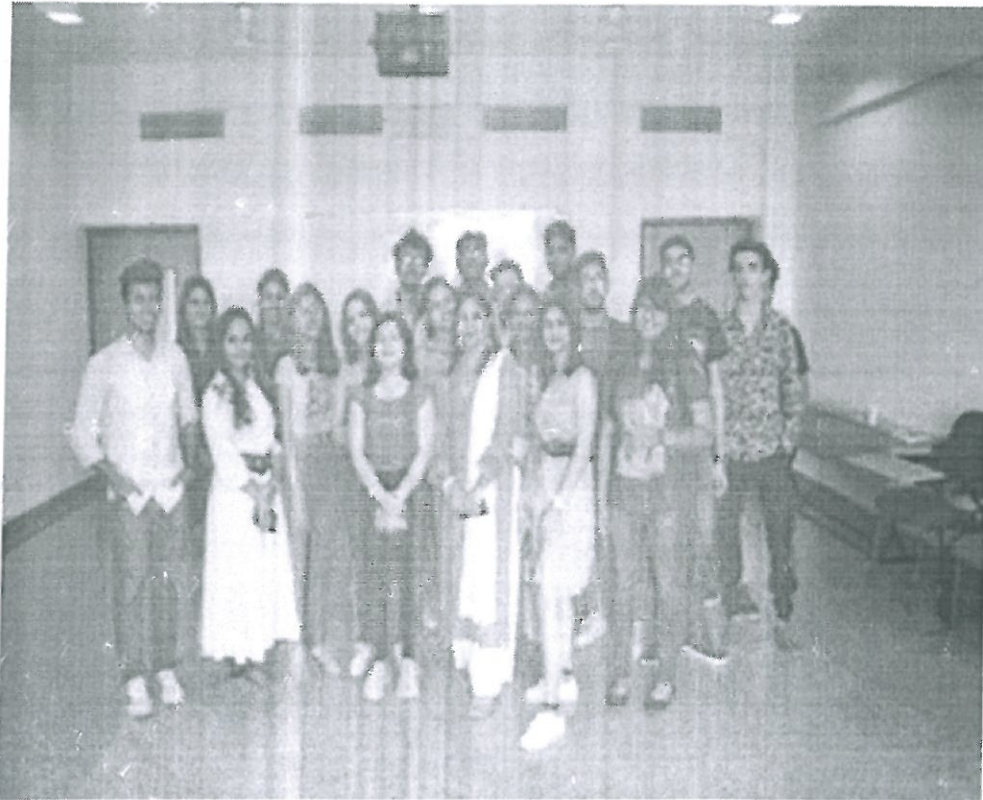
**Venue - C112**

**30 April 2019**

University Gurugram Campus: ☎ 011-48884888 / 8800697010-15 📞 8800697012  
🌐 [www.krmangalam.edu.in](http://www.krmangalam.edu.in) ✉ [welcome@krmangalam.edu.in](mailto:welcome@krmangalam.edu.in)

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K.R. Mangalam University  
Sohna Road, Gurugram, (Haryana)

## Workshop on Developing Leadership and Motivational Skills

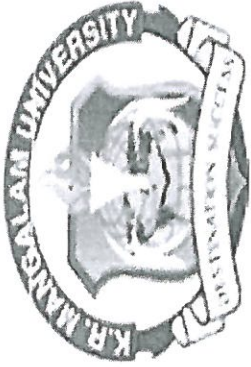


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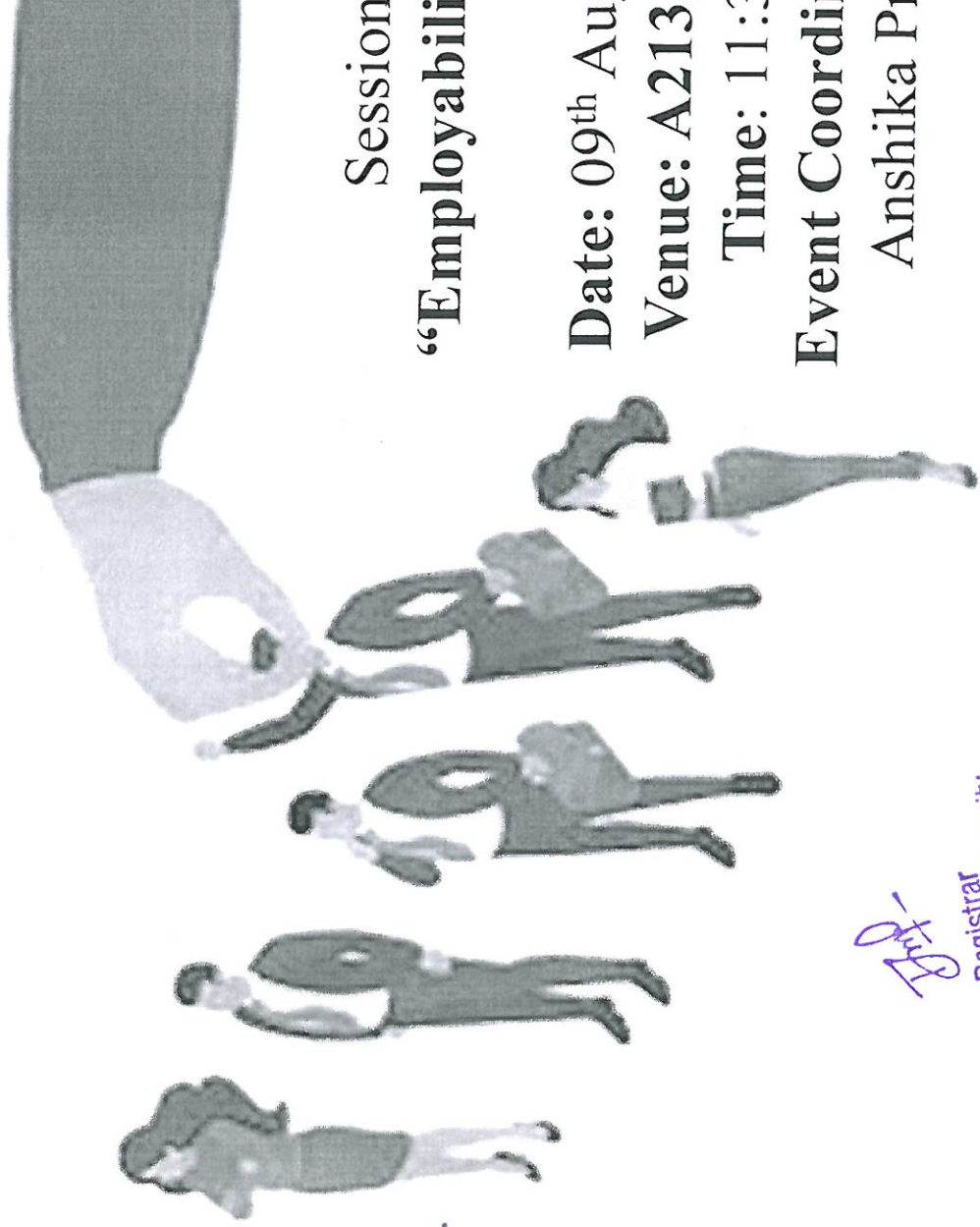
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Gurgaon Road, Gurugram, (Haryana)



**K.R. MANGALAM UNIVERSITY**

**School of Management and Commerce**

**is organising**



Session on  
**“Employability Skills”**

**Date: 09<sup>th</sup> August 2018**

**Venue: A213, A block**

**Time: 11:30AM**

**Event Coordinator: Dr.**

**Anshika Prakash**

  
Registrar  
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(Haryana)  
Sohna Road, Gurugram,



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**Notice**

Ref No KRMU/SOMC/2018-19/ *04*

3.8.2018

This is to inform that School of Management and Commerce is going to organize a session to improve “**Employability Skills**”. All the PG students of SOMC are requested to participate.

The details of the workshop are mentioned below:

- Date : 9.8.2018
- Venue: Room no. 213, A Block, K.R Mangalam University
- Time: 11:30 am onwards
- Programme Coordinator: Dr. Anshika Prakash (Associate Professor)

*Anshika*

Dr. Anshika Prakash

Faculty Incharge - SOMC

Prof. V.A Dubey

Dean - SOMC

*[Signature]*

DEAN  
School of Management & Commerce (SOMC)  
K.R. Mangalam University  
Sohna road, Gurugram  
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*[Signature]*

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## Report on “Employability Skills Improvement Session”

9<sup>th</sup> August 2018

### Introduction:

The Employability Skills Improvement session aimed to enhance participants' employability by focusing on key skills and competencies sought after by employers. This report provides a brief overview of the session's objectives, content, and outcomes.

### Key Objectives:

- Introduce participants to essential employability skills.
- Enhance participants' understanding and application of communication, teamwork, problem-solving, adaptability, and professionalism skills.
- Provide practical strategies and resources to improve participants' employability.

**Summary:** The Employability Skills Improvement session was conducted as an interactive workshop, engaging participants through discussions, activities, and case studies.

Participants were introduced to the concept of employability skills and their significance in today's job market. They gained an understanding of how these skills contribute to career success and employability. Participants learned strategies to enhance their verbal and written communication skills. The session emphasized the importance of teamwork and collaboration in the workplace. Participants engaged in group activities and simulations to enhance their ability to work effectively as part of a team.

### Outcomes:

The Employability Skills Improvement session successfully achieved its objectives of introducing participants to essential employability skills and enhancing their understanding and application of communication, teamwork, problem-solving, adaptability, and professionalism. Participants demonstrated increased awareness and improved their skills through active participation and engagement in various activities.

The session equipped participants with practical strategies to enhance their employability, preparing them to meet the challenges of the job market. By focusing on essential skills sought by employers, the session contributed to participants' confidence, skill development, and overall career readiness.

Registrar

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- **Improved Self-Awareness:** Participants gained a deeper understanding of their strengths, weaknesses, and thought patterns. This self-awareness allowed them to identify areas for growth and take steps towards self-improvement.
- **Supportive Learning Environment:** The session fostered a supportive and inclusive atmosphere where participants felt comfortable sharing their experiences, challenges, and insights. This environment encouraged peer learning and provided a sense of community.
- **Motivation to Take Action:** Participants expressed motivation and enthusiasm to continue building their confidence beyond the session. The practical exercises and techniques provided them with actionable steps to implement in their daily lives.

**Conclusion:** The Confidence Building Session successfully achieved its objectives of empowering participants to enhance their self-confidence. Through self-reflection, positive self-talk, improving body language, goal setting, and practicing communication skills, participants gained valuable tools to boost their confidence in various personal and professional situations.

The session created a supportive environment where participants felt comfortable exploring their strengths and weaknesses. The practical exercises and activities allowed for immediate application of the learned concepts, fostering a sense of self-efficacy and motivation to continue building confidence beyond the session.

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Haryana 122103

Attendance : Employability Skills  
9<sup>th</sup> Aug 2018

1.	1502080031	Sheetal Yadav
2.	1502080035	Aparna Jaini
3.	1502080036	Deepali
4.	1502080037	Jivan Dhyani
5.	1502080038	Mohit Kathalia
6.	1502080041	PRATIBHA KOMAL
7.	1502080051	Vinita
8.	1502080072	KANSTAV MAITY
9.	1502080080	Bharat Yadav
10.	1502080012	Montu Yadav
11.	1502080013	Udit Choudhary
12.	1502080022	Satyajeet Rai
13.	1502080024	Vishal Gupta
14.	1502070016	Ankush
15.	1502070017	Karan Arora
16.	1502070018	Shikha Yadav
17.	1502070022	Shubham Garg
18.	1502070023	Sheetal Bhandari

Jmf-

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