

**PHARMACY COUNCIL OF INDIA**

**(SIF-E)**

**Standard Inspection Form-E (SIF-E) for M.Pharm course**

**(To be submitted to PCI by an authority seeking approval)**

*To be filled up by inspectors*

- a) **Name of the Inspectors:** 1. \_\_\_\_\_  
(Block letters) 2. \_\_\_\_\_
- b) **Date of Inspection:** \_\_\_\_\_

**PART – I**

**A - DETAILS OF APPLICATION**

**A – 1.1** Application is for -

<ul style="list-style-type: none"><li>• <b>Permission to start M.Pharm course.</b></li><li>• First time approval u/s 12.</li><li>• Extension of approval.</li><li>• Increase in intake upto 15 seats.</li></ul>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Please tick (✓) the relevant box.
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**PART – II**

**B - GENERAL INFORMATION**

**To be filled by institution**

**B – 1.1**

Name of the Institution:	School of Medical & Allied Sciences K.R. Mangalam University.		
Complete postal address:	School of Medical & Allied Sciences K.R. Mangalam University, Sohna Road, Gurgaon. Haryana, Pin – 122 103		
	STD Code	: 0124	T.No. 2867800
	Fax No.	:	
	E.Mail:	registrar@krmangalam.edu.in	
	Website	www.krmangalam.edu.in	

<b>B – 1.1 a)</b> Whether the Jan Aushadhi Medical Store has been opened by your institution	<b>Yes / No</b> (Please tick (✓) the relevant portion)
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Signature of the Head of the Institution with date

Signature of the Inspectors with dates

<p><b>B – 1.2 - Course conducting body:</b></p> <ul style="list-style-type: none"> <li>• Status <ul style="list-style-type: none"> <li>- Central Govt. <input type="checkbox"/></li> <li>- State Govt. <input type="checkbox"/></li> <li>- Union Territory <input type="checkbox"/></li> <li>- <b>Autonomous body</b> <input type="checkbox"/></li> <li>- Society <input type="checkbox"/></li> <li>- Trust <input checked="" type="checkbox"/></li> </ul> </li> </ul>	<p>Please tick ( <input checked="" type="checkbox"/> ) the relevant box.</p>
<p><b>B – 1.3</b> Name of the Society/Trust/ Management Complete postal address:</p>	<p>Sh. Yash Dev Gupta Director, Mangalam Edu Gate, 843, Ward No. 6, Main Bazar, Mehrauli, New Delhi – 110 030</p> <p>STD Code : <b>011</b>                      T.No. : <b>30133000</b></p> <p>Fax No.    : <b>011-30133001</b> E.Mail: <b>projects@krmangalam.org</b></p> <p>Website    : <b>www.krmangalam.edu.in</b></p>
<p><b>B – 1.4</b> Name of the Examining Authority Complete postal address:</p>	<p>Controller of Examination (CoE) K.R. Mangalam University Sohna Road, Gurgaon. Haryana Pin – 122 103 Phone: 0124-2867800 registrar@krmangalam.edu.in</p>
<p><b>B – 1.5</b> Other courses run by the institution</p> <ul style="list-style-type: none"> <li>- <b>D.Pharm</b></li> <li>- <b>B.Pharm</b></li> <li>- Pharm.D.</li> </ul>	<p><u>Approval status</u></p> <p><b>APPROVED Annexure</b></p> <p><b>APPROVED</b></p> <p><b>NOT STARTED</b></p>

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

**B – 1.6** M.Pharm specializations run / **proposed** to be run by an institution -

Name of specialization	Year of start	No. of admissions	Remarks of the Inspectors
Pharmaceutics	2018	NA	
Pharmacology	2018	NA	
Others * if any, (please specify)	NA	NA	
* M.Pharm specializations started prior to commencement of the Master of Pharmacy (M.Pharm) course Regulations, 2014 can continue only till the students admitted complete the said specialization.			

Signature of the Head of the Institution with date  
dates

Signature of the Inspectors with

**PART- III**  
**PHYSICAL INFRASTRUCTURE**

**1. Accommodation**

- a. Availability of land for the pharmacy college : **24.39 acres**
- b. Building : **Own**  
(enclose documentary evidence as Annexure-A)
- c. Built up Area of the college building : **8743 Sq.m.**

**2. Class rooms**

Name of the course	No. Required	No. Available	Area required for each class room (Sq.m.)	Available ( Sq.m.)	Remarks of the Inspectors
<b>B.Pharm</b>	4	<b>4 x Lecturer Hall (60 seat)</b>	75 (essential) 90 (desirable)	75	
<b>M.Pharm Specialization -</b>					
Pharmaceutics	1	<b>1 x Lecturer Hall (10 seat)</b>	36	66	
Pharmacology	1	<b>1 x Lecturer Hall (10 seat)</b>	36	66	
Preparation room		<b>6 x preparation room</b>	10 sq.m	10 sq.m	

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### 3. Laboratory

Name of the course	No. Required	No. Available	Area required for each laboratory (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
<b>B.Pharm -</b>					
Pharmaceutics Lab.	2	<b>03</b>	75 (essential) 90 (desirable)	<b>75 Sq.m</b>	
Pharmaceutical Chemistry Lab.	2	<b>03</b>	75 (essential) 90 (desirable)	<b>75 Sq.m</b>	
Pharmaceutical Analysis Lab.	1	<b>01</b>	75 (essential) 90 (desirable)	<b>75 Sq.m</b>	
Pharmacology Lab.	2	<b>03</b>	75 (essential) 90 (desirable)	<b>75 Sq.m</b>	
Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Lab.	1	<b>03</b>	75 (essential) 90 (desirable)	<b>75 Sq.m</b>	
<b>M.Pharm Specialization -</b>					
Pharmaceutics	1	<b>01</b>	75 each	<b>132 Sq.m</b>	
Pharmacology	1	<b>01</b>	75 each	<b>132 Sq.m</b>	
Preparation room for each lab		<b>15</b>	10 sq.m	<b>10 sq.m × 15</b>	

Signature of the Head of the Institution with date

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#### 4. Other Facilities

Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required ( Sq.m.)	Available ( Sq.m.)	Remarks of the Inspectors
Machine Room	1	<b>01</b>	80 - 100	100	
Central Instrumentation Room	1	<b>01</b>	80	90	
Store Room-I	1	<b>01</b>	100	100	
Store Room-II	1	<b>01</b>	20	20	
Animal House		<b>01</b>	80	80	
Library		<b>01</b>	150	1526 sq.m + Dept. Lib (75 sq.m)	
Museum		<b>01</b>	50	66 sq.m	
Auditorium / Multi Purpose Hall (Desirable) 250-300 seating capacity		<b>01</b>		Open theatre (250 – 300 seating capacity)	
Seminar Hall		<b>01</b>		145.1 sq.m	
Herbal Garden (Desirable)		<b>01</b>		Adequate	
Computer (Latest Configuration) With Internet Browsing Facility	1 system for every 6 students (for M.Pharm course) 1 system for every 10 students (for B.Pharm course)	<b>30 (i3@3.4GHz, 4 GB RAM, 500 GB HDD) All computers are all in one PC with WiFi, Bluetooth &amp; Webcam Facilities.</b>		<b>75</b>	
Printers	1 Printer for every 6 computers (for M.Pharm course) 1 Printer for every 10 computers (for B.Pharm course)	<b>4</b>			
Multi Media Projector	3 (1 for B.Pharm course, 1 for M.Pharm course and 1 for Library)	<b>03</b>			
Generator (5KVA)	01	<b>04 2 x 625 KVA 1 x 380 KVA 1 x 250 KVA</b>			

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Girl's Common Room (Essential)		<b>01</b>	20	<b>60sq.m</b>	
Boy's Common Room		<b>01</b>	10	<b>60sq.m</b>	
Toilet Blocks for Boys		<b>04</b>		<b>50 sq.m</b>	

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Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Toilet Blocks for Girls		04		50 sq.m	
Drinking Water facility – Water Cooler		04		50 sq.m	
Boy's Hostel (Desirable)		01		9 sq. m/ room single occupancy (43 rooms quadrant sharing)	
Girl's Hostel (Desirable)		01		9 sq. m/ room single occupancy (42 rooms quadrant sharing)	
Power Backup Provision		01		YES	

#### 5. Administrative Area for B.Pharm and M.Pharm

Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Principal's Chamber	1	01	75 (essential) 90 (desirable)	75 sq. mtrs	
Office – I - Establishment	1	01	75	170 sq. mtrs	
Office – II - Academics	1	01	80-100	170 sq. mtrs	
Confidential Room	1	01	80	23 sq. mtrs	
Store Room – I	1	01	100	100 sq. mtrs	
Store Room – II	1	01	20	20 sq. mtrs	
H.O.D Room	1	04	20 Sq.m. Per Faculty	24 sq. mtrs × 4	
Faculty Rooms	1	01	10 Sq.m. Per Faculty	13 sq. mtrs × 17	

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## 6. Library facilities for B.Pharm and M.Pharm

Item	Ref. Titles (No)	Available	Remarks of the Inspectors
Books (1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy)	150	<b>1500</b> <b>adequate</b> <b>coverage of a</b> <b>large number</b> <b>of standard</b> <b>books and</b> <b>titles in all</b> <b>disciplines of</b> <b>pharmacy</b>  <b>Titles: 282</b> <b>Volumes:</b> <b>2333</b>	
Annual addition of Books	150	<b>150</b> <b>Books/Year</b>	
Periodicals Hard copies /online	10 National 05 International periodicals	<b>10 National &amp;</b> <b>05</b> <b>International</b> <b>Periodicals</b> <b>ONLINE</b> <b>DELNET</b> <b>DATABASE</b> <b>FOR 88</b> <b>PHARMACY</b> <b>NATIONAL</b> <b>AND</b> <b>INTERNATION</b> <b>AL JOURNALS</b> <b>+</b> <b>5 NATIONAL</b> <b>JOURNALS</b>	
CDs	Adequate Nos	<b>YES</b>	
Reprographic Facilities:	01 each		
Photo Copier		<b>01</b>	
Scanner		<b>01</b>	
Fax		<b>01</b>	
Signature of the Head of the Institution with date	Signature of the Inspectors with dates		

## 7. Non-teaching staff

Designation	No. Required	No. Available	Qualification Required	Qualification Available	Remarks of the Inspectors
Laboratory Technician	1 for each Dept	04	D. Pharm	B.Pharm	
Laboratory Assistants or Laboratory Attenders	1 for each Lab (minimum)	06	SSLC	10 + 2	
Office Superintendent	1	01	Degree	MBA (HR & PR)	
Accountant	1	01	Degree	BA	
Store keeper	1	01	D.Pharm or a Bachelor degree.	Graduate	
Computer Data Operator	1	01	BCA or Graduate with Computer Course	MCA	
Office Staff I	1	01	Degree	MCA	
Office Staff II	2	02	Degree	MBA (Finance)	
Peon	2	06	SSLC	SSLC	
Cleaning personnel	Adequate		Adequate	Adequate	
Gardener	Adequate		Adequate	Adequate	

## 8. Teaching Staff

For institution running B.Pharm and M.Pharm

For B.Pharm

Designation	Qualification Required	Qualification Available	Experience Required	Experience Available	Remarks of the Inspectors
Director/Principal/ Head of Institution	First Class  B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized).  With  Ph.D degree in any of Pharmacy subjects.	M.Pharm Pharmacology, PhD	<b>Essential</b>  15 years experience in teaching or research out of which 5 years must be as Professor/HOD in a PCI approved/ recognized pharmacy college.  <b>Desirable</b> Administrative experience in a responsible position	32	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

Department	Designation	No. required for 60 seats	No. available	No. required for 100 seats	No. available	Remarks of the Inspectors
Pharmaceutics	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	5	2		
	Lecturer	2		3		
Pharmaceutical Chemistry including Pharmaceutical analysis	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	3	2		
	Lecturer	3		3		
Pharmacology	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	2	1		
	Lecturer	2		3		
Pharmacognosy	Professor/ Associate Professor	1		1		
	Asst. Professor	1	2	1		
	Lecturer	1		1		
Pharmacy Practice & related subjects	Professor/ Associate Professor	-		1		
	Asst. Professor	1	2	1		
	Lecturer	1		1		

#### Additional staff required for M.Pharm per specialization

- i) In addition to the minimum requirement of staff for conduct of the B.Pharm and Pharm.D Courses (if the institution is also conducting Pharm.D programme) the department in which the M.Pharm Course is being introduced shall have **two additional staff** who shall be PG teachers per specialization and the department should have minimum of **5 faculty** in the said department.
- ii) The number seats approved for admission to the M.Pharm course shall be 3 students per PG teacher ( **1:3**)
- iii) Teaching workload for UG/PG teacher shall not be more than 16 hours per week at any given time inclusive of all the teaching assignment.

Department	Designation	No. available	Remarks of the Inspectors
Department of Pharmaceutics	Asso. Prof.		
	Asst. Professor/Lecturer	02	

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<b>Department</b>	<b>Designation</b>	<b>No. available</b>	<b>Remarks of the Inspectors</b>
Department of Pharmacology	Prof.	01	
	Asso. Prof		
	Asst. Professor/Lecturer	<b>03</b>	

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**Faculty details**

<b>Designation</b>	<b>Qualification Required</b>	<b>Experience Required</b>	<b>Remarks of the Inspectors</b>
Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized).  With  Ph.D degree in any of Pharmacy subjects (Ph.D. Qualifications must be PCI recognized).	<b>Essential</b> 10 years experience in teaching in PCI approved/ recognized Pharmacy College or research experience out of which 5 years must be as Associate Professor in PCI approved/recognized Pharmacy College.	

<b>S.No.</b>	<b>Name of Professor</b>	<b>Qualification Available</b>	<b>Experience Available</b>	<b>Remarks of the Inspectors</b>
1.	<b>Dr. Arun Garg</b>	<b>M.Pharm, P.hD (Pharmacology)</b>	<b>32 Years</b>	

Signature of the Head of the Institution with date

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<b>Designation</b>	<b>Qualification Required</b>	<b>Experience Required</b>	<b>Remarks of the Inspectors</b>
Associate Professor	<p>First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized).</p> <p>A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Associate Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.</p> <p>Associate Professor shall acquire PCI recognized Ph.D in any of Pharmacy subjects within 7 years to become eligible for the post of Professor.</p>	3 years experience in teaching or research at the level of Assistant Professor or equivalent in PCI approved / recognized Pharmacy College.	

<b>S.No.</b>	<b>Name of Associate Professor</b>	<b>Qualification Available</b>	<b>Experience Available</b>	<b>Remarks of the Inspectors</b>
1.	Ms. Silky Sethy	M.Pharm (Pharm. Chemistry)	12 Yrs and 6 months	

Signature of the Head of the Institution with date

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Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Lecturer/Assistant Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized). A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Lecturer/Assistant Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.	A lecturer will be re-designated as Assistant Professor after 2 years of teaching experience in PCI approved/recognized Pharmacy College.	

SI No	Name	Designation	Qualification	Teaching Experience After PG
1.	Dr. Arun Garg	Prof.	PhD, M. Pharm (Pharmacology)	32 yrs
2.	Ms. Silky Sethy	Assoc. Prof.	M. Pharm (Pharmaceutical chemistry)	12.5 yrs
3.	Dr. Pankaj Gupta	Asstt. Prof.	PhD, M. Pharm (Pharmacognosy)	5 yrs
4.	Dr. J. B. Senthil Kumar	Asstt. Prof.	PhD, M. Pharm (Medicinal chemistry)	3 yrs
5.	Dr. Aashish Sharma	Asstt. Prof.	PhD, M. Pharm (Pharmaceutical Analysis)	4 yrs
6.	Dr. Shrestha Sharma	Asstt. Prof.	PhD, M. Pharm (Pharmaceutics)	1 yr
7.	Md. Sabir Alam	Asstt. Prof.	M. Pharm (Pharmaceutics)	4 yrs
8.	Mr. Ashutosh Kumar	Asstt. Prof.	M. Pharm (Pharmacology)	2 year
9.	Mr. Manoj Ruhil	Asstt. Prof.	M. Pharm (Pharmaceutics)	4 yr
10.	Mr. Puneet Grover	Asstt. Prof.	M. Pharm (Pharmaceutics)	3 yr
11.	Ms. Pritee Gupta	Asstt. Prof.	M. Pharm (Pharmaceutics)	4 yr
12.	Mr. Vinod Kumar	Asstt. Prof.	M. Pharm (Pharmaceutical chemistry)	4 yr

13.	Mr. Pankaj Vyas	Asstt. Prof.	M. Pharm (Pharmacology)	8.6 yrs.
14.	Dr. Anuradha Vinayak Pai	Asstt. Prof.	M. Pharm (Pharmacology)	4 yrs
15.	Md. Abul Barkat	Asstt. Prof.	M. Pharm (Pharmacognosy)	--
16.	Ms. Harshita	Asstt. Prof.	M. Pharm (Pharmaceutics)	--
17.	Ms. Jayamanti	Asstt. Prof.	M. Pharm	--
18.	Mr. Sunil Kumar	Asstt. Prof.	M. Pharm (Pharmaceutical	10 yrs
19.	Ms. Supriya Mishra	Asstt. Prof.	M. Pharm (Pharmacology)	1 yr

Signature of the Head of the Institution with date

Signature of the Inspectors with dates



**PHARMACY COUNCIL OF INDIA****STAFF DECLARATION FORM**

From

Teacher's Name .....  
(as on University Degree certificate)Recent Passport size photo of the Employee  
Signed by Dean/Principal of the College.

Photograph

Date of Birth &amp; Age .....

Qualification	College & University	Year	Registration No. with State Pharmacy Council	Name of the State Pharmacy Council
B.Pharm				
M.Pharm				
(Ph.D.)/others				

**Copies of Registration Certificate and University degree/PG/Ph.D. be attached.**

Present Designation : \_\_\_\_\_

Department : \_\_\_\_\_

College : \_\_\_\_\_

City : \_\_\_\_\_

Nature of appointment : Permanent/Temporary/Adhoc/Honorary/Part-time

Whether belongs to : O.G./SC/ST/OBC/Ex-service/Others

Contd. on page 2.

:2::

Permanent Residential  
Address of employee : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Copy of Passport/Voter Card/Ration Card/PAN No./Electricity Bill/Driving License  
Attached as a proof of residence.**

STD Code \_\_\_\_\_ Phone No. \_\_\_\_\_  
Phone & Fax Number Office : \_\_\_\_\_  
with Code Residence : \_\_\_\_\_

E-mail address : \_\_\_\_\_

Date of joining present institution : \_\_\_\_\_ as \_\_\_\_\_  
(Designation)

Details of the previous appointments/teaching experience

Position	Name of Institution	From	To	Total Experience in years
Lecturer				
Reader/ Assistant Professor				
Professor				
Principal				

- 1) Before joining present institution I was working at \_\_\_\_\_ as \_\_\_\_\_ and relieved on \_\_\_\_\_ after resigning/retiring (**relieving order is enclosed from the previous institution**).
- 2) I, hereby undertake that I have not given my name as teaching faculty in any other Pharmacy institution for teaching any Pharmacy course and not working in any where other than this institution Pharmacy College/Medical College/Dental College/Industry/Community Pharmacy/Hospital Pharmacy/Govt. Service/any other service in the State or outside the State in any capacity full-time/part-time other than the above.

Contd. on page 3

:3:

- 3) I have drawn total emoluments from this college as under (Please fill the data of last academic session) :-

	Amount Received	TDS
April, 20		
May, 20		
June, 20		
July, 20		
August, 20		
September, 20		
October, 20		
November, 20		
December, 20		
January, 20		
February, 20		
March, 20		

(Copy of my form 16 (TDS certificate) for the last financial year is attached)

P.A.N. : \_\_\_\_\_

Circle : \_\_\_\_\_

**Declaration**

- I have not worked at any other pharmacy college/institution or presented myself at any inspection during my employment in this college.
- It is declared that each statement and/or contents of this declaration made by the undersigned are absolutely true and correct. In the event of any statement made in this declaration subsequently turning out to be incorrect or false the undersigned has understood and accepted that such misdeclaration in respect to any content of this declaration shall also be treated as a gross misconduct thereby rendering the undersigned liable for necessary disciplinary action (including removal of his name from Register of Registered Pharmacists).

Signature of the Employee:

Date :

Place:

**Endorsement**

This endorsement is the certification that the undersigned has satisfied himself/herself about the correctness and veracity of each content of this declaration and endorses the abovementioned declaration as true and correct. In the event of this declaration turning out to be either incorrect or any part of this declaration subsequently turning out to be incorrect or false it is understood and accepted that the undersigned shall also be equally responsible besides the declarant himself/herself for any such misdeclaration or misstatement.

Countersigned by the Director/Dean/  
Principal in respect of Teaching Staff

Date :

Place :