



K.R. MANGALAM UNIVERSITY

THE COMPLETE WORLD OF EDUCATION

Ref. No.: KRMU/R.O./Circular/2018-19/344

Dated: 24.08.2018

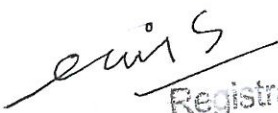
CIRCULAR

Subject: Policy of Code of Conduct and Professional Ethics of K.R. Mangalam University.

The Policy of Code of Conduct and Professional Ethics of K.R. Mangalam University as approved in the 27th meeting of Board of Management held on 13th August 2018 is notified for information and implementation from the academic session 2018-19 (as annexed).

All concerned are directed for strict compliance of the same.

This is issued with the approval of the competent authority.


Registrar
K.R. Mangalam University
Sohna Road, Gurugram
Haryana - 122103

Copy to:

- Vice Chancellor: For kind information
- Pro Vice Chancellor
- Dean Academic Affairs
- Controller of Examination
- Proctor
- Dean/s of schools and School Coordinators
- All Faculty/ Staff members
- HR Office
- Administrative Officer
- Chief Warden (Hostels)
- Librarian
- Accounts Office
- Admission Cell
- Office Copy


Registrar
K.R. Mangalam University
Sohna Road, Gurugram, (Haryana)



POLICY OF CODE OF CONDUCT AND PROFESSIONAL ETHICS

As an University dedicated to maintain the apt ambience for learning and the highest level of academic performance, through its motto "Learn, Serve, Excel", K.R. Mangalam University is committed to excellence and integrity in all its endeavors. In this way, K.R. Mangalam University aims to maintain the trust and confidence of both the University community and the public.

K.R. Mangalam University administrators, employees and students are expected to undertake their responsibilities on the University's behalf with diligence and professionalism and to comply with the highest standards of honesty, integrity, and fairness. This includes, but is not limited to, being respectful of the rights of others and forthright in all dealings with members of the University community as well as third parties; protecting the privacy of confidential information; and compliance with all applicable laws, rules, and regulations. University representatives should not place their personal interests above the best interests of the University; even the appearance of impropriety must be avoided.

A. SCOPE

This Code of Conduct and Professional Ethics applies to all administrators, employees and students of the K.R. Mangalam University. It is not intended to replace, and may be supplemented by, specific University policies that have been adopted in the past and that may be adopted in the future. This Code may be amended or supplemented from time to time by the various administrative bodies of the University.

B. PURPOSE

K.R. Mangalam University has always upheld and will continue to uphold the highest levels of ethics, fairness and integrity in all its affairs. To this end, this Code of Conduct and Professional Ethics serves to:

1. emphasize the University's commitment to ethical conduct and compliance with the law;
2. set forth basic standards of Professional ethics and behavior;
3. provide reporting mechanisms for known or suspected ethical or legal violations; and
4. help prevent and detect wrongdoing.

Given the variety and complexity of ethical questions that may arise in the course of carrying out the University's business, this Code can serve only as a general guide.

C. BACKGROUND

The Code of Conduct and Professional Ethics for the various Stakeholders of K.R. Mangalam University is guided by the University's Vision of Education enunciated by the founding Trust. The Hall marks of Mangalam Edu Gate is the strong base for the Personal and professional moulding.

Jmt
Registrar
K.R. Mangalam University
Gurgaon Road, Gurugram, (Haryana)



The Code of Conduct and Professional Ethics of the university is prescribed as a set of written guidelines, which details the recognized ethical norms and values and professional standards of conduct to which all members of a profession must adhere.

D. ADMINISTRATION OF THE CODE OF CONDUCT AND PROFESSIONAL ETHICS

1. The code of conduct and professional ethics is to be stated in the form of independent handbooks for students, teachers, administrators and other Staff.
2. The Code of Conduct and Professional Ethics should be displayed on the University website.
3. The inscriptions and the teachings of the founder are to be displayed in the University corridors.
4. The Vision and Mission of the University is to be displayed in all the classrooms and other common learning facilities like the laboratories, library etc.

E. CODE OF CONDUCT AND PROFESSIONAL ETHICS COMMITTEE

The members of the Committee will comprise of:

Professor (To be nominated by Vice Chancellor)	Chairperson
Dean- Academic Affairs	Member
Controller of Examinations	Member
Dean Students Welfare	Member
Proctor	Member
5 Deans of the Schools	Member
Librarian	Member
Chief Warden of Hostels	Member
Registrar	Members Secretary

F. RESPONSIBILITIES OF THE CODE OF CONDUCT AND PROFESSIONAL ETHICS COMMITTEE

1. Identifying the code of Conduct for the following stakeholders
 - Students
 - Teachers
 - Administrators
 - Other staff
2. Incorporating the code of Conduct for the various stakeholders on campus in the form of dedicated Handbooks.

Handwritten signature
Registrar
K.R. Mangalam University
Solih Road, Gurugram (Haryana)



K.R. MANGALAM UNIVERSITY
E D U C A T I O N F O R L I F E
(Recognized by UGC and a member of AIU)

3. Reviewing the Codes at specific intervals and reprinting the Handbooks whenever necessary.
4. Monitor adherence to the Code of Conduct by periodic announcements to the stakeholders in the form of notices, circulars etc.
5. Assist the Disciplinary Committee in undertaking appropriate disciplinary actions in instances of violations of the specified code of Conduct.
6. Plan and organize in coordination with the IQAC professional ethics programmes for students, teachers, administrators and other staff.
7. Monitor the implementation of the Induction week for students, Inviting of Alumni for student interaction programmes, Departmental grooming sessions, Placement Orientations and conducting of Exit Interviews.
8. Monitor the Annual Strategic Planning Exercise and Induction Programme for the New Faculty Members and other staff.


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